

UFC Emergency Assistance Fund Application Information

Mission.

The United Faculty of Central (UFC) Emergency Assistance Fund raises and distributes funds to support individuals employed or previously employed by Central Washington University who have personal financial emergencies and are affiliated with UFC, Public School Employees of Washington (PSE), or Washington Federation of State Employees (WFSE).

Eligibility.

All current UFC, PSE, and WFSE members employed by Central Washington University are eligible to apply for emergency assistance funds.

Former UFC, PSE, and WFSE members whose membership was terminated due to loss of employment at Central Washington University are also eligible to apply for emergency assistance funds within 6 months of their date of termination. Former members who were terminated for just cause or for unsatisfactory performance may be deemed ineligible: in such cases a determination as to eligibility will be made by the UFC officers and Executive Board.

What is Considered a Personal Financial Emergency?

- Fire
- Natural disaster such as flood, tornado, etc.
- Theft of property
- Death in immediate family
- Accidents
- Loss of property
- Extended illness and/or disability

This list is intended to be representative rather than exhaustive. Financial emergencies stemming from other causes may also be eligible.

How Do I Apply for Employee Emergency Assistance?

- Applicants to the UFC EAF file a confidential application with the UFC President (check www.ufcentral.org for the current UFC President). All identifying information will be removed and a special code number given to each application to ensure confidentiality before applications go to the full UFC Officers and Executive Board for review.
- UFC Officers and Executive Board are prohibited from applying for UFC EAF funding during their appointment/tenure as a UFC Officer or a UFC Executive Board member.

- The UFC Officers and Executive Board members meet as necessary to review applications for assistance and to administer financial assistance. Unfortunately, financial assistance may not be able to be provided to all applicants. Decisions for assistance are based on documented crisis, need, and availability of funds.
- If the application is approved for assistance, checks are made payable directly to the applicant from UFC EAF.

What Documentation is Required for an Application?

At the time of application, the following information is necessary:

- A cover sheet detailing the situation.
- The last 2 consecutive pay stubs for all members of the household who receive any type of income (including alimony, child support, disability, and/or social security payments).
- Official documentation of the incident which has created the financial hardship (e.g., physician's statement, police or fire report, death certificate, etc.)
- Any other documentation which will support the case for emergency assistance.

How Much Emergency Assistance Funding Can I Apply For?

- The standard amount per individual applicant per application is \$1,000 during any 12-month period, but larger or smaller amounts may be disbursed given the needs of the applicant.
- No more than \$5,000 may be awarded to one individual during their lifetime.
- No more than one application per employee per crisis situation.

How is the UFC EAF Funded?

The UFC EAF is funded by donations. Drop by <https://www.ufcentral.org/emergency-fund> to see how to donate!